



Proven Expertise & Integrity

February 9, 2020

Board of Selectmen
Town of Union
Union, Maine

We were engaged by the Town of Union, Maine and have audited the financial statements of the Town of Union, Maine as of and for the year ended June 30, 2019. The following statements and schedules have been excerpted from the 2019 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town. Included herein are:

Balance Sheet - Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement E
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Schedule of Departmental Operations - General Fund	Schedule A
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RHR Smith & Company

Certified Public Accountants

STATEMENT C

TOWN OF UNION, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2019

	General Fund	Other Governmental Funds	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash and cash equivalents	\$ 2,322,324	\$ -	\$ 2,322,324
Investments	-	83,878	83,878
Accounts receivable (net of allowance for uncollectibles):			
Taxes	260,615	-	260,615
Liens	47,297	-	47,297
Other	115,033	-	115,033
Tax acquired property	2,200	-	2,200
Due from other funds	120,283	1,808,887	1,929,170
TOTAL ASSETS	<u>\$ 2,867,752</u>	<u>\$ 1,892,765</u>	<u>\$ 4,760,517</u>
LIABILITIES			
Accounts payable	\$ 146,597	\$ -	\$ 146,597
Accrued payroll	15,984	-	15,984
Due to other governments	17,610	-	17,610
Due to other funds	1,808,887	120,283	1,929,170
TOTAL LIABILITIES	<u>1,989,078</u>	<u>120,283</u>	<u>2,109,361</u>
DEFERRED INFLOWS OF RESOURCES			
Prepaid taxes	8,075	-	8,075
Deferred tax revenue	144,401	-	144,401
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>152,476</u>	<u>-</u>	<u>152,476</u>
FUND BALANCES			
Nonspendable - tax acquired property and principal	2,200	48,415	50,615
Restricted	-	1,076,783	1,076,783
Committed	-	761,133	761,133
Assigned	19,450	6,434	25,884
Unassigned	704,548	(120,283)	584,265
TOTAL FUND BALANCES	<u>726,198</u>	<u>1,772,482</u>	<u>2,498,680</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 2,867,752</u>	<u>\$ 1,892,765</u>	<u>\$ 4,760,517</u>

See accompanying independent auditors' report and notes to financial statements.

STATEMENT E

TOWN OF UNION, MAINE

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
JUNE 30, 2019

	General Fund	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes:			
Property	\$ 4,059,173	\$ -	\$ 4,059,173
Excise	480,301	-	480,301
Intergovernmental revenues	329,084	-	329,084
Charges for services	217,589	-	217,589
Investment income, net of unrealized gains/(losses)	25,905	28,666	54,571
Miscellaneous revenues	9,408	131,506	140,914
TOTAL REVENUES	5,121,460	160,172	5,281,632
EXPENDITURES			
Current:			
General government	517,987	-	517,987
Public safety	373,484	-	373,484
Health and sanitation	60,468	-	60,468
Highways and bridges	972,239	-	972,239
Recreation and library	7,752	-	7,752
Education	2,424,638	-	2,424,638
County tax	249,524	-	249,524
Unclassified	249,074	85,550	334,624
Debt service:			
Principal	125,643	-	125,643
Interest	15,955	-	15,955
Capital outlay	-	28,535	28,535
TOTAL EXPENDITURES	4,996,764	114,085	5,110,849
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	124,696	46,087	170,783
OTHER FINANCING SOURCES (USES)			
Transfers in	13,000	165,500	178,500
Transfers (out)	(165,500)	(13,000)	(178,500)
TOTAL OTHER FINANCING SOURCES (USES)	(152,500)	152,500	-
NET CHANGE IN FUND BALANCES	(27,804)	198,587	170,783
FUND BALANCES - JULY 1, RESTATED	754,002	1,573,895	2,327,897
FUND BALANCES - JUNE 30	\$ 726,198	\$ 1,772,482	\$ 2,498,680

See accompanying independent auditors' report and notes to financial statements.

TOWN OF UNION, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2019

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, Restated	\$ 754,002	\$ 754,002	\$ 754,002	\$ -
Resources (Inflows):				
Taxes:				
Property taxes	4,006,687	4,074,447	4,059,173	(15,274)
Excise taxes	400,000	400,000	480,301	80,301
Intergovernmental revenues:				
State revenue sharing	98,000	98,000	117,351	19,351
Homestead exemption	148,330	148,330	148,330	-
Local road assistance	52,000	52,000	52,436	436
General assistance	4,900	4,900	1,971	(2,929)
Other	-	2,240	8,996	6,756
Charges for services	74,544	-	82,009	82,009
Ambulance revenue	201,400	201,400	135,580	(65,820)
Investment income	13,500	-	25,905	25,905
Miscellaneous income	14,930	52,974	9,408	(43,566)
Transfers from other funds	13,000	119,903	13,000	(106,903)
Amounts Available for Appropriation	5,781,293	5,908,196	5,888,462	(19,734)
Charges to Appropriations (Outflows):				
General government	578,368	578,368	517,987	60,381
Public safety	409,744	409,744	373,484	36,260
Health and sanitation	62,300	62,300	60,468	1,832
Highways and bridges	807,650	807,650	972,239	(164,589)
Recreation and library	12,000	12,000	7,752	4,248
Education	2,424,638	2,424,638	2,424,638	-
County tax	249,524	249,524	249,524	-
Debt service:				
Principal	130,000	100,000	125,643	(25,643)
Interest	-	-	15,955	(15,955)
Unclassified	243,567	438,470	249,074	189,396
Transfers to other funds	217,500	165,500	165,500	-
Total Charges to Appropriations	5,135,291	5,248,194	5,162,264	85,930
Budgetary Fund Balance, June 30	\$ 646,002	\$ 660,002	\$ 726,198	\$ 66,196
Utilization of unassigned fund balance	\$ 108,000	\$ 94,000	\$ -	\$ (94,000)

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

TOWN OF UNION, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive/ (Negative)
General Government -					
Administration	\$ 89,300	\$ -	\$ 89,300	\$ 77,265	\$ 12,035
Building maintenance	32,000	-	32,000	40,271	(8,271)
Office personnel	205,971	-	205,971	201,938	4,033
Cable TV	2,000	-	2,000	452	1,548
Stipends	8,050	-	8,050	8,091	(41)
Assessor	32,800	-	32,800	32,998	(198)
Insurance	208,247	-	208,247	156,972	51,275
	<u>578,368</u>	<u>-</u>	<u>578,368</u>	<u>517,987</u>	<u>60,381</u>
Public Safety -					
Fire department	68,844	-	68,844	54,570	14,274
Ambulance	266,400	-	266,400	258,736	7,664
Plan/code enforcement	47,150	-	47,150	37,249	9,901
Animal control	13,350	-	13,350	9,509	3,841
Hydrant rental	14,000	-	14,000	13,420	580
	<u>409,744</u>	<u>-</u>	<u>409,744</u>	<u>373,484</u>	<u>36,260</u>
Health and Sanitation -					
Septic waste	2,300	-	2,300	2,300	-
Tri-County	60,000	-	60,000	58,168	1,832
	<u>62,300</u>	<u>-</u>	<u>62,300</u>	<u>60,468</u>	<u>1,832</u>
Highways and Bridges -					
Public works	491,950	-	491,950	533,904	(41,954)
Paving/road construction	300,000	-	300,000	420,555	(120,555)
FEMA/MEMA	-	-	-	38	(38)
Street lights	5,750	-	5,750	5,717	33
Mowing/non-roads	8,450	-	8,450	10,525	(2,075)
Bird houses	1,500	-	1,500	1,500	-
	<u>807,650</u>	<u>-</u>	<u>807,650</u>	<u>972,239</u>	<u>(164,589)</u>

SCHEDULE A (CONTINUED)
TOWN OF UNION, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive/ (Negative)
Recreation and Library -					
Parks and recreation	12,000	-	12,000	7,752	4,248
	<u>12,000</u>	<u>-</u>	<u>12,000</u>	<u>7,752</u>	<u>4,248</u>
Education	2,424,638	-	2,424,638	2,424,638	-
County Tax	249,524	-	249,524	249,524	-
Debt Service -					
Principal	130,000	(30,000)	100,000	125,643	(25,643)
Interest	-	-	-	15,955	(15,955)
	<u>130,000</u>	<u>(30,000)</u>	<u>100,000</u>	<u>141,598</u>	<u>(41,598)</u>
Unclassified -					
General assistance	7,000	-	7,000	1,195	5,805
Union assistance	5,000	-	5,000	-	5,000
Social security	37,320	-	37,320	39,163	(1,843)
Cemeteries	43,850	-	43,850	18,496	25,354
Founders Day	1,400	-	1,400	1,450	(50)
Outside agency	27,692	-	27,692	27,702	(10)
Budget committee	300	-	300	99	201
Abatements	6,000	-	6,000	5,879	121
Dispatch/RCC	66,817	-	66,817	67,012	(195)
Retirement expense	20,000	-	20,000	31,706	(11,706)
Common maintenance	5,000	-	5,000	323	4,677
EMA	7,350	-	7,350	1,979	5,371
TAN interest	500	-	500	1,671	(1,171)
Public works vehicle	-	52,000	52,000	49,899	2,101
Tax map upgrades	-	36,000	36,000	2,500	33,500
Miscellaneous	-	106,903	106,903	-	106,903
Overlay	15,338	-	15,338	-	15,338
	<u>243,567</u>	<u>194,903</u>	<u>438,470</u>	<u>249,074</u>	<u>189,396</u>
Transfers to Other Funds -					
Special revenue funds	15,000	-	15,000	15,000	-
Capital projects funds	202,500	(52,000)	150,500	150,500	-
	<u>217,500</u>	<u>(52,000)</u>	<u>165,500</u>	<u>165,500</u>	<u>-</u>
TOTAL DEPARTMENTAL OPERATIONS	<u>\$ 5,135,291</u>	<u>\$ 112,903</u>	<u>\$ 5,248,194</u>	<u>\$ 5,162,264</u>	<u>\$ 85,930</u>

See accompanying independent auditors' report and notes to financial statements.

TOWN OF UNION, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
ASSETS				
Investments	\$ -	\$ -	\$ 83,878	\$ 83,878
Due from other funds	6,434	761,133	1,041,320	1,808,887
TOTAL ASSETS	<u>\$ 6,434</u>	<u>\$ 761,133</u>	<u>\$ 1,125,198</u>	<u>\$ 1,892,765</u>
LIABILITIES				
Due to other funds	\$ 2,906	\$ 117,377	\$ -	\$ 120,283
TOTAL LIABILITIES	<u>2,906</u>	<u>117,377</u>	<u>-</u>	<u>120,283</u>
FUND BALANCES				
Nonspendable - principal	-	-	48,415	48,415
Restricted	-	-	1,076,783	1,076,783
Committed	-	761,133	-	761,133
Assigned	6,434	-	-	6,434
Unassigned	(2,906)	(117,377)	-	(120,283)
TOTAL FUND BALANCES	<u>3,528</u>	<u>643,756</u>	<u>1,125,198</u>	<u>1,772,482</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 6,434</u>	<u>\$ 761,133</u>	<u>\$ 1,125,198</u>	<u>\$ 1,892,765</u>

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TOWN OF UNION, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Investment income, net of unrealized gains/(losses)	\$ 8	\$ 8,869	\$ 19,789	\$ 28,666
Other income	591	16,500	114,415	131,506
TOTAL REVENUES	<u>599</u>	<u>25,369</u>	<u>134,204</u>	<u>160,172</u>
EXPENDITURES				
Capital outlay	-	28,535	-	28,535
Other expenses	15,666	-	69,884	85,550
TOTAL EXPENDITURES	<u>15,666</u>	<u>28,535</u>	<u>69,884</u>	<u>114,085</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(15,067)</u>	<u>(3,166)</u>	<u>64,320</u>	<u>46,087</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	15,000	150,500	-	165,500
Transfers (out)	-	(1,700)	(11,300)	(13,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>15,000</u>	<u>148,800</u>	<u>(11,300)</u>	<u>152,500</u>
NET CHANGE IN FUND BALANCES	(67)	145,634	53,020	198,587
FUND BALANCES - JULY 1	<u>3,595</u>	<u>498,122</u>	<u>1,072,178</u>	<u>1,573,895</u>
FUND BALANCES - JUNE 30	<u>\$ 3,528</u>	<u>\$ 643,756</u>	<u>\$ 1,125,198</u>	<u>\$ 1,772,482</u>

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