

# MINUTES

## SELECTMEN'S/ASSESSORS' MEETING

Tuesday, September 18, 2018

William Pullen Building Meeting Room

6:30 p.m.

**Selectmen present:** Greg Grotton, Lyle Cramer, Jim Justice, John Shepard

**Others present:** Jay Feyler, John Gibbons

**1. Call Selectmen's meeting to order:** 6:30 p.m.

**2. Pledge of Allegiance**

**3. Public comment:** None

**4. Approve minutes of Tuesday, September 4, 2018:**

Motion by: Jim Justice

2<sup>nd</sup> by: Lyle Cramer

3 -1 abstention

**5. Set Public Hearing for Local Liquor Option:**

Motion by: Lyle Cramer to set a public hearing for a local liquor option on Oct 2 at 6:30 p.m.

2<sup>nd</sup> by: John Shepard

4-0

**6. Vote to amend the Personnel Policy, Health Insurance Appendix B:**

Motion by: Lyle Cramer

2<sup>nd</sup> by: Jim Justice

4-0

**7. Public Meeting conduct policy (Lyle):**

The Board received a copy of the policy. Lyle explained that the new policy consists of a combination of clauses from the Maine Municipal Association Handbook as well as other communities that have passed policies. This proclamation will be standard for all the committees within the Union Town Office.

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After much discussion concerning the new policy, Lyle will revise for approval at the next meeting.

### **8. Sign Treasurers Warrant dated Tuesday September 18, 2018:**

Motion by: Jim Justice

2<sup>nd</sup> by: John Shepard

4-0

### **9. Town Managers Report:**

Jay stated Benner Tree Service finished up two roads; Middle Road & Sennebec Road. Ditching on Shepard Hill Road started yesterday; should take about a week to ten days to finish.

Jay will be attending the ICMA Convention in Baltimore, the week of Sept. 24<sup>th</sup>.

### **10. Other business:**

The Board re-signed the Certificate of Appointment for Road Commissioner because of an error on the initial paperwork.

#### **Annual MMA voting delegate:**

Motion by: Jim Justice to have Jay designate himself as an official voting delegate and Lyle Cramer as the alternate.

2<sup>nd</sup> by: Greg Grotton

3-1 (Lyle Cramer abstained)

### **11. Selectmen's Report:**

Jim asked if the work at the town garage was completed. Jay stated it is scheduled to be completed this week. Jim asked if the lights have been installed. Jay confirmed that the job is complete.

Jim stated that there was a complaint pertaining to the fire department flag not being lowered for Senator McCain's passing. Jay confirmed that the flag was lowered first thing Monday morning. The announcement of his passing came after hours on a weekend.

Greg asked if the town trucks are inspected by the driver each time one is driven. Jay stated that it is a new federal law; with every shift change, the driver must do a walk-around.

The entire Board received the written letter from John and Stephanie Woodman. Greg feels that the Board of Selectmen should make a recommendation to the Planning Board

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that they look into establishing an ordinance for mass gatherings. If the Planning Board chooses not to follow through, the Planning Board should then write an official letter to the complainants stating their reasonings.

The mold results came back from the TCC Building. Greg stated there is a mold problem; classified as Condition 3. He feels that the Board has an obligation to protect the children who attend the daycare program as well as the citizens that frequent the building. Laurie has been notified via email and provided with a copy of the results a week ago; no return response. The daycare provider has also been provided with a copy. The TCC Board of Directors, as well as the town are ultimately responsible for any health issues that may occur pertaining to the mold. Greg feels immediate action is needed by the town to inform the citizens. Jim asked if Matt has been notified. Jay stated that he has. Lyle feels that the state of Maine should be notified.

Motion by: Lyle Cramer to have Jay notify the proper authorities (DHHS) tomorrow.

2<sup>nd</sup> by: John Shepard

4-0

### **12. Future Agenda Items:**

### **13. Executive Session Town Manager Evaluation 1 MRSA §405 (6)(A):**

Postponed until October 2nd

### **14. Adjourn:**

Motion by: Jim Justice

2<sup>nd</sup> by: Lyle Cramer

4-0

Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Sandy Patrick

Secretary