

## MINUTES

### SELECTMEN'S/ASSESSORS' MEETING

Tuesday, November 17, 2020

ONLINE INTERACTIVE

6:30 p.m.

**Selectmen present:** John Shepard (Chair), Adam Fuller, Josh White, Martha Johnston-Nash, and Bill Lombardi.

**Others present:** Jay Feyler, Christine Simmonds, Greg Grotton, Jim Justice, Christine Norris, John Gibbons, Stephanie Jenkins, Erik Amundsen, Robert Winslow, and Jesse Thompson.

- 1. Call Selectmen's Meeting to order:** 6:30 p.m.
- 2. Public Comment:** Erik Amundsen suggested posting contact information for Board members on the town website. He feels there should be at least one method of contact.
- 3. Approve minutes of Tuesday, October 20, 2020, and Tuesday, November 10, 2020:**

Motion by Selectman Fuller seconded by Selectman Lombardi to approve the October 20<sup>th</sup> minutes with one amendment. Vote by roll call. Selectmen in favor: Fuller, Shepard, Johnston-Nash, Lombardi, and White. All in favor.

Motion by Selectman Fuller seconded by Selectman White to approve the November 10<sup>th</sup> minutes. Vote by roll call. Selectmen in favor: Fuller, Shepard, Johnston-Nash, Lombardi, and White. All in favor.

- 4. Approve Treasurer's Warrant dated Tuesday, November 17, 2020:**

Motion by Selectman Lombardi seconded by Selectman Fuller to approve the warrant. Vote by roll call. Selectmen in favor: Shepard, Fuller, White, Lombardi and Johnston-Nash. All in favor.

- 5. Discussion on signatures for outside agencies:**

Normally, it is required for outside agencies to gather signatures for requests of funds. Jay suggested due to COVID that the signature process be waived, unless there is an increase in the amount they are requesting.

Motion by Selectman Johnston-Nash seconded by Selectman Fuller to waive the signature requirement from outside agencies for one year with the full intention of resuming regular protocol next year. Vote by roll call. Selectmen in favor: Fuller, White, Johnston-Nash, Shepard, and Lombardi. All in favor.

**6. Official Vote to withdraw from the DOT sidewalk grant:**

Motion by Selectman Fuller seconded by Selectman Johnston-Nash to withdraw from the DOT sidewalk grant. Vote by roll call. Selectmen in favor: White, Fuller, Shepard, Lombardi, and Johnston-Nash. All in favor.

**7. COVID-19 updates:**

Jay stated that some municipal offices have had to temporarily close because of increasing COVID cases. Union is preparing in the case there needs to be a closure. Jesse Thompson has written up protocols for ambulance and the PW department because of the increasing cases in the region. Union is in the final stages of the grant; thus far they have given out over \$20,000 in PPE to residents and businesses in town.

**8. Other Business:**

Motion by Selectman Fuller seconded by Selectman White to close Burkett Road on December 6<sup>th</sup> for the drive-thru Christmas cookies pick-up. Vote by roll call. Selectmen in favor: Fuller, White, Shepard, Lombardi, and Johnston-Nash. All in favor.

Adam stated that the first Broadband Committee meeting took place. They discussed goals, structure and their agenda items moving forward. He will continue to update once he has more to share.

**9. Town Manager's Report:**

CMP credits have been applied. Jay recommended per the public comment that putting Board member phone numbers on the website would not be a good idea and would disrupt lives. He suggests that anyone wanting to speak to any Board member should call the town office and leave a message. Once the new website is up and running, select emails will be listed for public contact. For those that are not listed, residents can email Jay and he will forward the message to the appropriate party. The website designers are a few weeks behind, and the new site should be up and running by the end of the year.

**10. Selectmen's Report:**

Next road workshop was scheduled for January 12, 2021.

**11. Future Agenda Items:**

Road work agenda/discussion.

**12. Adjourn:**

Motion by Selectman White seconded by Selectman Fuller to adjourn. Vote by roll call.  
Selectmen in favor: White, Johnston-Nash, Fuller, Shepard, and Lombardi. All in favor.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Sandy Patrick  
Secretary