

# MINUTES

## SELECTMEN'S/ASSESSORS' MEETING

Tuesday June 16, 2020

ONLINE INTERACTIVE

5:30 p.m.

**Selectmen Present:** Greg Grotton, Sarah Drickey, Adam Fuller, John Shepard, and Josh White

**Others Present:** Jay Feyler, Jesse Thompson, Jim Justice, John Gibbons, and Martha Johnston-Nash

**1. Call Selectmen's Meeting to order:** 5:30 p.m.

**2. Public Comment:** None.

**3. Approve minutes of Tuesday, June 2, 2020:**

Motion by Selectman Drickey seconded by Selectman Shepard to accept the minutes as written. Vote by roll call. Selectmen in favor: Fuller, Drickey, Shepard, White, Grotton. All in favor.

**4. Approve Treasurer's Warrant dated Tuesday, June 16, 2020:**

Motion by Selectman White seconded by Selectman Fuller to approve the warrant. Vote by roll call. Selectmen in favor: Drickey, Fuller, Shepard, White, Grotton. All in favor.

**5. Approve Annual Contract with Interstate Septic:**

Motion by Selectman Fuller seconded by Selectman Drickey to approve the annual contract. Vote by roll call. Selectmen in favor: Drickey, Fuller, Shepard, White, Grotton. All in favor.

**6. Approve Final Town Warrant:**

Motion by Selectman Fuller seconded by Selectman Drickey to approve the final town warrant. Vote by roll call. Selectmen in favor: Drickey, White, Shepard, Fuller, Grotton. All in favor.

**7. Set Public Hearing on the July 14 budget vote:**

Motion by Selectman Shepard seconded by Selectman White to set the public hearing date for June 30 at 5:30 p.m. via Zoom. Vote by roll call. Selectmen in favor: Fuller, White, Shepard, Drickey, Grotton. All in favor.

**8. Final Approval of Personnel Policy, effective July 1, 2020:**

Motion by Selectman Shepard seconded by Selectman Drickey to approve the personnel policy. Vote by roll call. Selectmen in favor: Drickey, White, Shepard, Fuller, Grotton. All in favor.

**9. LPC Nomination:**

Motion by Selectman Shepard seconded by Selectman Drickey to nominate Jarrett Feyler for LPC. Vote by roll call. Selectmen in favor: Grotton, White, Shepard, Fuller, Drickey. All in favor.

**10. Approve Preti-Flaherty as Bond Counsel:**

Motion by Selectman Fuller seconded by Selectman White to approve Preti-Flaherty as Bond Counsel. Vote by roll call. Selectmen in favor: Shepard, White, Grotton, Fuller, Drickey. All in favor.

**11. Approve Annual Appointments:**

**Board of Selectmen Annual Appointments:  
July 1, 2020 – June 30, 2021**

Town Manager: Jarrett Feyler

Parks & Recreation Committee: Aaron Cheesman, Allison Moody, Ashley McKellar, Janelle Blake, Jordan Cerny, Matthew Wyman, Mitchell Wilson, Patrick Hood, Patrick Mellor, and Robert Milliken II.

Planning Board (five-year term) – C. Dale Flint

Tri-County Solid Waste: Tom Pitzi, John Shepard and James Bailey, Alternate

Public Access Officer – Jarrett Feyler

GA Administrator – Jarrett Feyler

Emergency Management Agency Director – Jarrett Feyler

Road Commissioner – Jarrett Feyler

Motion by Selectman Shepard seconded by Selectman White to amend the Tri-County appointments to appoint Tom Pitzi and John Shepard, further including James Bailey as

the alternate, and approve the BOS annual appointments. Vote by roll call. Selectmen in favor: Shepard, White, Grotton, Fuller, Drickey. All in favor.

**Board of Selectmen Confirmation  
Town Manager Jarrett Feyler Appointments and Oaths  
July 1, 2020 – June 30, 2021 – One-Year Terms**

Tax Collector & Town Clerk – Stacey M. Y. Parra  
Treasurer – Laura Curtis  
Emergency Medical Service Chief – Jesse Thompson and Kevin Soule  
Code Enforcement/Local Plumbing Inspector/Building Inspector – Grant Watmough  
Cemeteries Director – Myrna Soule  
Fire Chief – Kevin Soule  
Alternate Code Enforcement/Local Plumbing Inspector/Building Inspector – Melody Sainio  
Deputy GA Administrator – Stacey M.Y. Parra and Michelle Clifford  
Animal Control Officer – Heidi Blood

**Town Clerk Stacey M.Y. Parra Appointments and Oaths  
July 1, 2020 – June 30, 2021 – One-Year Terms**

Deputy Tax Collectors – Michelle Clifford and Sherry Abaldo  
Deputy Town Clerks – Michelle Clifford and Sherry Abaldo

**Treasurer Laura Curtis Appointments and Oaths  
July 1, 2020 – June 30, 2021 – One-Year Terms**

Deputy Treasurers – Stacey M.Y. Parra, Michelle Clifford, and Sherry Abaldo

Motion by Selectman Fuller seconded by Selectman White to approve the Town Manager, Town Clerk and Treasurer appointments and oaths. Vote by roll call. Selectmen in favor: Shepard, White, Grotton, Fuller, Drickey. All in favor.

**12. Approve the CMP Pole Permit on Overlock Hill Road:**

Motion by Selectman Drickey seconded by Selectman Fuller to approve CMP pole permit. Vote by roll call. Selectmen in favor: Drickey, White, Grotton, Fuller, Grotton. All in favor.

**13. Authorize the Town Manager to enter a Lease/Purchase for 2021 Western Star:**

Motion by Selectman Fuller seconded by Selectman Shepard to approve lease/purchase for a 2021 Western Star. Vote by roll call. Selectmen in favor: White, Drickey, Shepard, Fuller, Grotton. All in favor.

**14. Authorize the Town Manager to pay out excess vacation accumulations:**

Motion by Selectman Fuller seconded by Selectman Shepard to approve pay out for excess vacation accumulations. Vote by roll call. Selectmen in favor: White, Drickey, Shepard, Fuller, Grotton. All in favor.

**15. COVID-19 updates:**

Jay stated that Covid-19 office operations are running smoothly. He is in the process of applying for a grant from the state for election funding.

**16. Other Business:**

Jay stated that the Board needs to approve and sign the Regional School Unit No. 40 Budget Referendum Warrant.

Motion by Selectman Fuller seconded by Selectman Drickey to approve and sign the school warrant. Vote by roll call. Selectmen in favor: White, Drickey, Shepard, Fuller, and Grotton. All in favor.

**17. Town Manager's Report:**

The town is still in need of help for Election Day. Jay would like people to call to inquire.

The excavator is currently in the process of ditching. The new culverts will arrive around the 1<sup>st</sup> of July; they will replace the old culverts for roads that are scheduled to be paved next year.

PW update: Still waiting on Maritime to sign off on the heating units. Still waiting for the mounting pad for the generator. Still waiting on CMP to hook up the heater, no specific date.

BOS zoom meetings will need to continue until at least mid-July because of election day set up.

**18. Selectmen's Report:**

John Shepard stated that the Hazardous Waste Collection Day at the transfer station is Saturday, June 20 from 8:30 a.m. to 11:00 a.m.

Josh stated that his new wife has had several positive interactions with the town office since moving to Union and is extremely impressed.

**19. Future Agenda:** None.

**20. Adjourn:**

Motion by Selectman Fuller seconded by Selectman White to adjourn the meeting. Vote by roll call. Selectmen in favor: Fuller, Drickey, Shepard, White, and Grotton. All in favor.

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Sandy Patrick  
Secretary