

Parks & Recreation Committee Meeting February 5, 2020

Present: Matt Wyman, Ashley McKellar, Mitch Wilson, Jay Feyler, and Mike Tompson

Time: 6:30 p.m. End: 8:12 p.m.

TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATIONS /ACTIONS
I. Welcome:	The meeting was called to order by Mitch Wilson at 6:34 p.m.	1. Informational
II. Attendance	<ul style="list-style-type: none"> ➤ Attendees introduced themselves ➤ Pat Hood, Co-Vice Chairman, was unable to attend 	1. Informational
III. Approve January Meeting Minutes	Review of the minutes from <u>January 8, 2020</u> : Upon a motion made by Mitch, seconded by Matt, the Parks & Recreation Committee voted to: approve the minutes as written.	1. The minutes were approved as written.
IV. Treasurer Report	Ice rink total cost was approximately \$900, will need to reallocate budgeted funds as \$500 was designated for winter recreation.	1. Determine where to reallocate budget from.
V. Ice Rink Update and Budget:	<ul style="list-style-type: none"> ➤ The shed by the ballfield is not large enough to store the lumber from the ice rink. We plan to store the ice rink material in the shed; could the lumber be stored at the new public works facility? ➤ Rink was filled Tuesday, February 4th by the Union Fire Department. Extra lumber was needed due to a low spot on the ball field. The spikes will be removed once the rink freezes as they are only temporary support. ➤ Rink kit was purchased from Iron Sleek. The kit purchased is 25 feet x 50 feet as a starting point but can be expanded. ➤ Need to install the ice rink next year before Thanksgiving ➤ Check out the Village Soup article written on February 3rd regarding the new ice rink! 	<ol style="list-style-type: none"> 1. Need approval to store ice rink lumber at public works facility. 2. Read Village Soup ice rink article.
VI. Ice Rink Rules:	<p>Leave one side of the gate open for access to the rink. Posted signage is needed, Aaron Cheesman has volunteered to create laminated signs.</p> <p>Rules to include are:</p> <ul style="list-style-type: none"> ➤ Skate at your own risk ➤ No hockey when non-hockey skaters are using the rink ➤ No hockey checking ➤ Open dawn to dusk 	1. Aaron Cheesman to create laminated signage.
VII. “Family Day” – At the Ice Rink or in the Spring	<ul style="list-style-type: none"> ➤ Family Day at the ice rink may be crowded. Send out an announcement to check out the new ice rink. Possibly provide hot cocoa and donuts. ➤ Consider the below past events for future events: <ul style="list-style-type: none"> • Ice Fishing Derby • Winterfest at the Fairgrounds 	1. Mitch to send out Facebook announcement once ice rink is ready for public use.
VIII. Boat Ramp Discussion	<ul style="list-style-type: none"> ➤ The Town of Union will be applying for a grant to help fund the new boat ramp. The original boat ramp was funded by a similar grant. The installation of side planks could help with the concern of the side to side movement. The type of boat ramp being suggested for Seven Tree Pond has only been installed in the ocean. Could Seven Tree Pond be a test spot for the State? The boat ramp would be closed for approximately 10 days for the installation of this new ramp. Could we also apply for funding from the outdoor heritage fund? This 	<ol style="list-style-type: none"> 1. Matt to talk with grant representative to get more information 2. Jay to reach out to Warden regarding abandoned boat removal.

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	<p>proposal will need to be presented at the budget/selectman’s meeting, recommendation at the April meeting as the Town votes in June. Mitch recommended Matt to represent the committee at the Town meeting.</p> <ul style="list-style-type: none"> ➤ A boat has been abandoned at the boat ramp. Jay will reach out to the Warden to see how to have it removed. 	
IX. Facebook Page Promotion	Committee was asked to promote the Facebook page and share with friends. Search Union Parks and Recreation	1. Like us on Facebook!
X & XI. General Public Questions & Join Committee:	No questions were asked. Reminded committee members to invite their friends and neighbors to our next meeting!	1. Invite friends to next meeting!
XII. Other Business:	<ul style="list-style-type: none"> ➤ Via Email: <ul style="list-style-type: none"> • Ice Rink Location: Baseball field was motioned by Mitch, seconded by Pat, the Parks & Recreation Committee voted on Wednesday, January 15th to: approve assembly of ice rink on ball field. • Ice Rink Purchase: Ice rink kit from Iron Sleek was motioned by Pat, seconded by Mitch, the Parks & Recreation Committee voted on Saturday, January 25th to: approve purchase of ice rink kit & necessary lumber. Jay ordered kit on Monday, January 25th and it arrived Thursday, January 30th. • Town Report: Jay emailed on February 3rd – a one page annual report summary should be written for the Town Report since we have an active committee, include pictures. Submission due April 1st. ➤ Baseball: Pat willing to bring his excavator down while ground is frozen. Need volunteers to help with cutting bushes back and stone work. Question was raised to Jay if there is any issue with bringing in a privately owned excavator to dig trench. We need to buy piping and stone for French drain. Water cannot go onto neighbor’s property. Will need to go to the code office before work begins. Mound surfacing and turf needs at least a week’s notice. ➤ William Pullen Fund: Applications are online and due the end of February. Committee to submit an application for various ballfield repair, including the funding for a new dugout. We will need to provide breakdown of supplies needed and provide information regarding in-kind work. Mike to find out if plans still exist for the home dugout so they can be used to build away dugout. ➤ Old Shed: Can be demolished; plan to demolish when dugout work is being done. Upon a motion made by Mitch, seconded by Ashley, the Parks & Recreation Committee voted to: approve demolition of the old shed. 	<ol style="list-style-type: none"> 1. Ice rink location was approved via email. 2. Ice rink purchase was approved via email. 3. Annual Report summary for Town Report due April 1st 4. Need to contact Code Office before ballfield work can begin. 5. Need to contact turf company one week in advance. 6. Mike to get dugout plans. 7. Pat to get quotes for dugout and ballfield repair. 8. Ashley to draft grant proposal and send to group for edits by Wednesday 2/12 9. Committee to provide edits by Friday 2/14 10. Matt & Mitch to provide pictures of flooding & dugouts 11. Demolition of old shed was approved.
XI. Adjournment	8:12 p.m.	1. Informational
	The next meeting will be held on Monday, March 23, 2020 , 6:30 p.m. in the William Pullen Building Meeting Room	1. Ashley asked UES to add date to newsletter

Respectfully submitted,

Ashley McKellar, Secretary