

**MINUTES
SELECTMEN'S/ASSESSORS' MEETING
Tuesday, April 7, 2020
ONLINE INTERACTIVE
6:30 p.m.**

Selectmen Present: Greg Grotton, John Shepard, Sarah Drickey, Adam Fuller, and Josh White

Others: Jay Feyler, Christine Simmonds, Bill Lombardi, and P. J. Jacobs

1. Call Selectmen's Meeting to order: 6:30 p.m.

2. Approve minutes of Tuesday, March 17, 2020:

Motion made by Selectman Shepard seconded by Selectman Fuller to accept the minutes as written. Vote by roll call. Selectmen in favor: Shepard, Fuller, Drickey, Grotton, White. All in favor.

3. Approve Treasurer's Warrant dated Tuesday, April 7, 2020:

Motion made by Selectman Drickey seconded by Selectman Fuller to approve warrant. Vote by roll call. Selectmen in favor: Drickey, Fuller, Shepard, White, Grotton. All in favor.

4. Authorize the release of funds from the I. C. Thurston Worthy Poor Fund:

These funds need to be allocated because of the high demand for assistance during the Covid-19 pandemic.

Motion made by Selectman Shepard seconded by Selectman Drickey to release up to \$15,000 from the I. C. Thurston Fund. Vote by roll call. Selectmen in favor: Shepard, Drickey, Fuller, White, Grotton. All in favor.

5. Recorded vote on allowing the Town Manager to take donations to the Assistance Fund:

Motion made by Selectman Fuller seconded by Selectman Shepard to allow Town Manager to take donations to the Assistance Fund. Vote by roll call. Selectmen in favor: Fuller, Shepard, Drickey, White, Grotton. All in favor.

6. Appoint ballot clerks:

ELECTION CLERKS
May 1, 2020 – April 30, 2022

Democratic

Dorothy Black
Dianne Groce
Pamela Jensen
Nancy Johnson
Carol Watier
Debra Hilt

Republican

Linda Dean
Charlotte Doughty
Barbara Fang
Ruth Leonard
Tera Corson
Martha Johnston-Nash

Motion made by Selectman Shepard seconded by Selectman Drickey to appoint ballot clerks. Vote by roll call. Selectmen in favor: Shepard, Drickey, Fuller, White, Grotton. All in favor.

7. Confirm reduction of office hours as implemented by the Town Manager under the Emergency Ordinance:

Motion made by Selectman Fuller seconded by Selectman White to confirm reduction of office hours. Vote by roll call. Selectmen in favor: Fuller, White, Drickey, Shepard, Grotton. All in favor.

8. Discussion and vote on deferring Property Tax Interest until June or July 2020:

Discussion: Sarah asked if people could afford to pay, should they pay? Jay recommends people who can afford it, should pay.

Motion made by Selectman Shepard seconded by Selectman Drickey to defer the interest on real and personal property taxes until June 15, 2020. Vote by roll call. Selectmen in favor: Shepard, Drickey, Fuller, Grotton, White. All in favor.

9. Update on COVID-19 plans:

Jay stated that the pandemic has the potential to worsen in the coming weeks. Safety precautions are in place for town personnel. The Code Officer is working from home and occasionally needs to frequent the office. Everyone is waiting for a confirmation date pertaining to elections from the Governor. Budget meetings have been postponed.

Ambulance: Jay and Jesse have been in touch with Knox County EMA on a weekly basis; there are plans for succession and isolation. The pandemic has been stressful on employees. Furlough days have been established; there is a strict order for these employees to stay at home.

FEMA mitigation for the town is still questionable.

Jay has noticed a good percentage of the general public may not be adhering to the stay at home order. He advised if anyone notices that the order is not being followed, e.g., social gatherings, to call the police and try not to get personally involved.

10. Other Business:

There were three foreclosures last week. Jay asked the Board to consider waiving the foreclosures if he can set up arrangements with the prior owners to pay one year's taxes and interest. He asked that two out of three be waived because there are legal issues with the third.

Motion by Selectman Grotton and seconded by Selectman Drickey to allow the Town Manager to waive foreclosures on two properties, map 002 lot 018-002 and map 006 lot 048-003, if the prior owners can pay one year's back taxes within 60 days. Vote by roll call. Selectmen in favor: Grotton, Drickey, Shepard, Fuller, White. All in favor.

11. Town Manager's Report:

PW garage is 97 percent complete; waiting on rain gutters, painting or trim and basic cleanup. PW employees are working on spring cleanup and cemetery cleanup.

The town received \$3000 in donations for Union Assistance Fund.

The solar project is waiting on CMP to get the transformer running.

Heat pumps have been installed downstairs.

12. Selectmen's Report:

Sarah has offered to help make masks for the community and is in the process of coordinating safe exchanges.

John stated that the transfer station is down three workers. If needed, adjustments will be made, but thus far everything is up and running with extra safety precautions in place.

13. Future Agenda Items: None.

14. Adjourn:

Motion by Selectman Fuller seconded by Selectman Shepard to adjourn the meeting. Vote by roll call. Selectmen in favor: Fuller, Shepard, Drickey, White, Grotton. All in favor.

Selectmen's/Assessors' Meeting Minutes – Tuesday, April 7, 2020

Meeting adjourned at 6:38 p.m.

Respectfully submitted,

Sandy Patrick
Secretary