

MINUTES

SELECTMEN'S/ASSESSORS' MEETING

Tuesday, July 3, 2018

William Pullen Building Meeting Room

6:30 p.m.

Selectmen Present: Greg Grotton, John Shepard, Lyle Cramer, and Sarah Drickey

Others present: Town Manager Jay Feyler, Town Clerk Stacey M. Y. Parra, James Turner, Wayne Kirkpatrick, and several members of the public.

- 1. Call Selectmen's Meeting to order:** 6:30 p.m.
- 2. Pledge of Allegiance**
- 3. Public Comment:** Martha Johnston-Nash asked if there was a standard procedure for putting out bids/contracts. Jay responded that they put out purchases not services.
- 4. Approve minutes of Tuesday, June 19, 2018**

Motion to approve by: John Shepard

2nd by: Sarah Drickey

4-0

- 5. Review/approve planting on Town Property-Stephanie Turner**

James Turner was present to discuss the plantings and how he and his wife wanted to beautify the location. He apologized for the oversight of not getting permission from the Town in a proper way instead of just through one member, Sarah Drickey. His wife spent a lot of money at the Vose Library plant sale and he hopes they will allow the plants to stay.

Greg expressed his concern for the tree, the plantings being on town property, the tree growing so big that it will impede visibility at the intersection, and that it may not last as it is in the right-of-way and he cannot that winter maintenance may cause some damage to the planted area. The State also might have some concerns as well.

The Board voted to allow Stephanie Turner to remove the sod and place plantings on Town Property at the corner of Townhouse and Burkett Road with all plantings not exceeding two (2) feet in height. And it is understood that the Town is not responsible

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for any damages or loss of plantings caused by traffic, plowing and road maintenance
by: Sarah Drickey
2nd by: Lyle Cramer
4-0

6. Approve Engineering Proposal

Many members of the audience expressed their concerns regarding the process of only asking one engineering firm to submit a proposal, the qualifications of Landmark Engineering, their existing relationship with the Town, not certified, and the high price of the condition and capital needs assessment for the Thompson Community Center.

Greg stated that they agreed to take this to town meeting to see if the townspeople would fund the cost of this up to \$15,000, which they did, they have had numerous meetings regarding this issue, and they have done everything asked. We have used this firm many times and they have done a proper job. You are here to delay the study.

Jay stated that Landmark Engineering is a very qualified firm, they are licensed engineers, there is no certification required in the State of Maine and if they could not do the job, they would not have submitted a proposal.

The Board voted to approve the contract with Landmark Corporation in the amount of \$13,500.

Motion by: Sarah Drickey
2nd by: Lyle Cramer
3-1-0 (John Shepard)

7. Vote to move funds between accounts 4/5th needed

4-01-01-09 Insurances to 4-01-01-03 Office Personnel - \$3,204.89

Reason: Pay off of retiring employee

4-01-01-09 Insurance to 4-01-01-05 Stipends - \$983.50

Reason: Election Clerks Overdraft

4-02-06-27 Education to 4-01-02-09 Social Security

Reason: Additional Payouts on Vacations

Motion to approve by: Lyle Cramer
2nd by: Sarah Drickey
4-0

8. Vote and Sign Septic Waste Contract

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The annual septic contract with Interstate Septic Systems, Inc. in the amount of \$2,300 expiring June 30, 2019.

Motion to approve by: Lyle Cramer

2nd by: John Shepard

4-0

9. Discussion and acceptance of Petition for Liquor Sales

The Board voted to accept the Petition for Liquor Sales as signed by Wayne Kirkpatrick and submitted to the Town Clerk on June 19, 2018 as it had the adequate number of signatures and met the requirements to move it forward.

Motion to approve by: Lyle Cramer

2nd by: Sarah Drickey

4-0

The Board voted to place the petition article on the Special Town Meeting Warrant in November by secret ballot.

Motion to approve by: Lyle Cramer

2nd by: John Shepard

4-0

10. Approve and Sign annual appointments

The Board voted to approve the appointment of Sheila Curry to the Aging in Place Committee with a term ending June 30, 2021 (three-year term).

Motion to approve by: John Shepard

2nd by: Sarah Drickey

4-0

The Board voted to confirm the following appointments:

**Town Manager Jarrett Feyler Appointments and Oaths
July 1, 2018 – June 30, 2019 – One-Year Terms**

Tax Collector & Town Clerk – Stacey M. Y. Parra

Treasurer – Laura Curtis

Emergency Medical Service Chief – Jesse Thompson

Code Enforcement/Local Plumbing Inspector/Building Inspector – Grant Watmough

Cemeteries Director – Myrna Soule

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Public Works Supervisor – Orrin Parker
Fire Chief and Emergency Management Agency Director – Kevin Soule
Alternate Code Enforcement/Local Plumbing Inspector/Building Inspector – Melody Sainio
Deputy GA Administrator – Stacey M. Y. Parra and Michelle Clifford
Animal Control Officer – Heidi Blood

**Town Manager Jarrett Feyler Appointments and Oaths
July 1, 2018 – June 30, 2021 – Three-Year Terms**

Parks & Rec Committee (three-year term) – Clairlynn Rountree, James Justice, Jessica Nelson, and Michael Thompson

**Town Clerk Stacey M. Y. Parra Appointments and Oaths
July 1, 2018 – June 30, 2019 – One-Year Terms**

Deputy Tax Collectors – Michelle Clifford and Sherry Abaldo
Deputy Town Clerks – Michelle Clifford and Sherry Abaldo

**Treasurer Laura Curtis Appointments and Oaths
July 1, 2018 – June 30, 2019 – One-Year Terms**

Deputy Treasurers – Stacey M. Y. Parra, Michelle Clifford and Sherry Abaldo

**Registrar of Voters Michelle Clifford Appointments and Oaths
July 1, 2018 – December 31, 2018 – Six-Month Terms**

Deputy Registrars – Stacey M. Y. Parra & Sherry Abaldo – until December 31, 2018 and then for two-years from January 1, 2019 – December 31, 2020 (run consecutive with Michelle's appointment)

Motion to approve by: Sarah Drickey
2nd by: John Shepard
4-0

11. Sign Treasurer's Warrant dated Tuesday, July 3, 2018

The Board voted to approve the Treasurer's Warrants dated June 29, 2018 and July 3, 2018.

Motion to approve by: John Shepard
2nd by: Lyle Cramer
4-0

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12. Town Manager's Report

Middle Road paving is completed, and chip seal will be going down driveways soon. Fairgrounds Lane is done.

Chip Seal will be done in August on Cole Road, Rabbit Farm Road, and Clarry Hill Lane.

He has asked Department Heads to keep early year expenses to a minimum due to the early paving and the purchases of an ambulance and public works pickup.

He reminded the board of his vacation plans to go see his new granddaughter.

The intern will run the July 17 and August 7 meeting.

13. Other Business: None

14. Selectmen's Report

John stated that Tri-County would be meeting at the William Pullen Building Meeting Room on Thursday, July 26 at 7:00 p.m. The agenda would include election of officers.

Lyle stated he will have a draft policy at the next meeting.

Sarah asked about the red building on Route 17. Jay said the rules have changed so the fire department cannot do the burn, it would have been a nice training exercise.

15. Future Agenda Items

16. Adjourn

Motion to approve by: John Shepard

2nd by: Lyle Cramer

4-0

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Stacey M. Y. Parra, Town Clerk