

Selectmen/Assessor's Meeting Minutes
December 15, 2015

Board Present: Greg Grotton, Lyle Cramer, Elmer Savage, James Justice and John Shepard.

Also Present: Jay Feyler and Joseph Patricia.

1. **Call to Order:** by Chair at 6:30PM.
2. **Pledge of Allegiance:** given by all who wished.
3. **Public Comment:** there was none.
4. **Approve minutes of December 1, 2015 and November 17, 2015:** Motion John Shepard to approve November 17, 2015 minutes. Seconded James Justice. Three for (Cramer, Justice, and Shepard). Two abstentions. (Grotton and Savage).
Motion James Justice to approve December 1, 2015 minutes. Seconded John Shepard. Three for (Grotton, Justice and Shepard). Two abstentions (Savage and Cramer).
5. **Set Budget Dates:**
January 19, Ambulance Budget
January 31, All Department Budgets due to Town Manager.
February 26, Budget packets due to the BOS
March 8, 15, 22 and 29 Board of Selectmen Budget Deliberations
Budget Committee meetings week of April 17th
May 1 final budget for Town Report
Budget Dates approved by Board of Selectmen
6. **Set Annual Informational Meeting Date:** Board approved April 11th for Informational Meeting.
7. **Update on Comprehensive Plan Committee:** there was none.

8. **Sign Treasurer's Warrant dated December 15, 2015:** Motion James Justice to sign Treasurer's Warrant. Seconded John Shepard. Unanimous.
9. **Other Business:** there was none.
10. **Town Manager's Report:** Jay provided the Board with General Assistance materials and said if Board members have an opinion on it he needs to get those back to the LPC Committee. It came from the Governor's office so you know it's not going to save us money. He also provided the Board with a draft of the Town Audit.
11. **Selectmen's Report:** Jim suggested the Board start thinking of names for Town Report Dedication.
12. **Future Agenda Items:** there was none.
13. **Adjourn:** Motion James Justice to adjourn at 7:05PM. Seconded John Shepard. Unanimous.

These minutes were approved on January 5, 2016 with the following amendments.