

Selectmen/Assessor's Meeting Minutes
August 16, 2016

Selectmen Present: Greg Grotton, Lyle Cramer, Jim Justice, John Shepard and Sarah Drickey.

Also Present: Jay Feyler, Jesse Thompson and Lori Carlson.

1. **Call Selectmen Meeting to Order:** by Chair at 6:30PM.
2. **Pledge of Allegiance:** given by all who wished.
3. **Public Comment:** there was none.
4. **Approve Minutes of August 2, 2016:** Motion James Justice to approve minutes as presented. Seconded Lyle Cramer. Unanimous.
5. **TCC Lease issue discussions:** MMA will not be a co-insurer and will drop all coverage once the TCC has the coverage needed. The Boiler Insurance will also be cancelled. According to the Lease Agreement with the TCC once that is done we can release MMA Insurance. Greg noted the Action Plan for the Fire Alarm/Sprinkler System the Board requested it to be presented at the August 16th Meeting, that has been met. Lori presented to the Board TCC Action Plan and reiterated the difficulty in doing this in three phases. At the TCC Board Meeting they discussed moving forward with the Sprinkler System, we were concerned with locking into doing the three phases all at once for a total of \$88,000. Where we can't use the building or any of the items in the building as collateral we are unable to obtain a loan for the additional money. The TCC talked with Sprinkler Systems Inc. they were in agreement to break this down and have the TCC sign three separate contracts. The 1st. phase: install the system under the gym as well as in the gym. Second phase: first floor. Third phase: third floor. The Board at their meeting voted to move forward with starting the 1st. phase of the Sprinkler System, at this time the TCC Board is asking for approval from the Board of Selectmen to move forward with the Sprinkler System. Greg noted we had given permission sometime ago to move forward. As far as the Lease goes you do need the permission from the Board to make any improvements or alterations to the building. John asked would this be every couple of months to do the next phase. As soon as we can raise the additional money she said.

Lori said the TCC has asked the Pullen Committee if they would be willing after the TCC completes the first phase to release the \$10,000 to put towards the second phase. Greg asked for the status on the elevator. Lori contacted several companies one came down last Friday and pointed out the issues, it's a lift not an elevator and has both elevator and lift parts. They will present an estimate on replacing it and/or fixing it then we would present that to the Board. Lori asked for a follow up on when the Committee would meet to discuss the Lease changes. Greg said it is just a matter of someone taking up the reins setting up a date to make it happen.

6. **Ambulance Department equipment replacement discussion:** Jesse presented the Board with information about replacing the Ambulance. Three Ambulance manufacturers were Contacted: AEV, Braun and Horton who took the specs Jesse and the Committee had given them for what they were looking for in replacing the Ambulance. Estimated cost from AEV is around \$191,000, Braun \$210,000 and Horton \$220,000/225,000. It's nothing official, they've come in to talk with us about what they can do and how the ambulance is built. Our current Ambulance is a 2010 the odometer reads 82,091 miles, the meter we have that we go by has 4,062 miles multiplied by 45mph (average speed) equates to 182,790 miles on the motor. Lyle asks for a ballpark figure we might get on a trade-in. Jesse said maybe \$2,000/3,000. If we sell it outright we might get \$9,000. Currently in the Ambulance Reserve we have about \$140,000, before this year's \$20,000 for a total of \$160,000. One thing Jesse and Jay have been talking about is taking the \$20,000 we currently put into the Reserve Account putting that towards the payment. This Ambulance will be built for what we want, built better so it should last longer Jesse said. When we go to redo an Ambulance it will save on the other end, we can take the box and it will be designed to be re-chassed. John asked is a ten year replacement realistic for an ambulance. Jesse said probably with the next truck we could get away with ten years. The general replacement is between seven and nine years. The time frame Jesse is looking at for the new Ambulance is to have it signed and done for the 2018 budget.
7. **Approve and Sign Treasurer's Disbursement Warrant:** Jay noted this is the annual disbursement warrant that needs to be signed by the Board so that one member can sign for payroll and government checks. Motion John Shepard to Sign Treasurer's Disbursement Warrant. Seconded Jim Justice. Unanimous.
8. **Update on Comprehensive Plan Committee:** there was none.
9. **Intern final report:** Eleanor gave the Board an overall view on things she has been doing with suggestions for the future. She cataloged Town Owned properties, the processing and researching of Deeds through the Knox County Registry. Jim and Grant were helpful navigating through the tax maps etc. Working with the Historical Society on Cemeteries. She attended lots of meetings and conferences which were great learning experiences. She just came back from the Sunday River Manager's Conference with Jay which was interesting as an Intern as the topic was Interns and how to attract young people into Town Management. She worked with Jesse on updating the Personnel and Safety policies for the Town Office Fire/EMS. She also catalogued closed, discontinued and abandoned

Roads. Grant, Jim and Marcy were great in giving her experience in many different areas. She shadowed Grant in many different codes issues. She also attended four Selectmen Meetings not a lot of people attend these meetings; it inspired her to attend her own Town's Meetings more as it's good to know where your money is going and what's happening. She enjoyed watching what the Town Manager does, getting out to meet lots of people in this field she almost didn't know existed. She enjoyed how everything was set up with just enough structure but not too much. Maybe for the future to have lots of options like things that people just can't get done while doing the normal tasks they do every day. Maybe the Board can think of things they would like for the Town. Having one big project that the Intern can feel like, wow that's something I contributed to for this group would be great. John noted her vitality and energy for this and asked do you think you're headed to Municipal Government. She said when she started this she didn't think she wanted to stay in Maine but this internship has really opened her eyes to lots of possibilities there are here in Maine and added it's hard to say but she is definitely much more open to that possibility.

10. **Sign Treasurer's Warrant dated August 2, 2016:** Motion Lyle Cramer to sign Treasurer's Warrant. Seconded James Justice. Unanimous.
11. **Other Business:** there was none.
12. **Town Managers Report:** Payson Rd. extension and Miller Rd. section has PM wrap (certified recycle asphalt) that takes 10 days to cure then they will chip seal the road. It's about a third of the cost for asphalt when done. Aug. 29th is scheduled for paving on Rabbit Farm Rd. The grass area around the Basketball courts has been mowed, the three year contract for the mowing is up this year Jay will make sure to put it in so it's done every year. The 1st Selectmen meeting in September Jim will have the Commitment ready. Jay reported the LPC Committee will be starting soon we are looking for an alternate if any Board members are interested. You can attend the Augusta meetings anytime and only have a vote when one of the other two members are not there. Jay needs to know ASAP.
13. **Selectmen's Report:** there were none.
14. **Future Agenda Items:** there was none.
15. **Adjourn:** Motion Lyle Cramer to adjourn at 7:55PM. Seconded John Shepard. Unanimous.

These minutes were approved on September 6, 2016 with the following amendments.